

## **SAPC (SE) 2026 Ticket Refund Policy**

### **1. General Policy**

All registration fees and ticket purchases for the conference are **non-refundable**, except as outlined below or as required by law.

### **2. Cancellation by the Organisers**

If the conference is cancelled for reasons other than those described under **Section 9 (Force Majeure)**, all registered participants will receive a **full refund**.

Cancellations, postponements, or modifications arising from force majeure events are governed by Section 9.

If the conference is rescheduled outside of force majeure circumstances, existing registrations will automatically transfer to the new date. If you are unable to attend the rescheduled event, you may request a **full refund within 14 days** of the reschedule announcement.

### **3. Visa Denials**

If your attendance is dependent on obtaining a visa and your visa application is **officially denied**, you may request a **partial refund** (registration costs minus a 10% processing fee). Requests must be made in writing and include documentation of the visa denial.

### **4. Illness or Medical Emergency**

If you are unable to attend due to unexpected illness or a medical emergency affecting either yourself or your dependants, you may request a **partial or full refund** at the discretion of the organisers.

A valid medical certificate or official documentation must be provided.

Requests must be submitted no later than **5 business days after the scheduled start of the conference**.

### **5. Bereavement**

In the unfortunate event of a death in your immediate family (spouse, child, parent, or sibling), you may request a **full refund** of your registration.

Requests must include reasonable supporting documentation (e.g., obituary, funeral program).

Requests must be submitted within **14 days** of the event or as soon as reasonably possible.

### **6. Refund Request Process**

To request a refund under any eligible condition:

- Email [SAPC\\_SE\\_2026@medschl.cam.ac.uk](mailto:SAPC_SE_2026@medschl.cam.ac.uk) with the subject line “Refund Request – [Your Full Name]”
- Include your registration confirmation number, reason for the request, and any required documentation as detailed above.
- Approved refunds will be processed to the original payment method within **14 business days**

### **7. No Refunds for Non-Attendance**

Refunds will not be issued for no-shows, late arrivals, or partial attendance, except as covered above.

### **8. Substitutions and Transfers**

If you are unable to attend, you may transfer your registration to a colleague at no additional cost. Please notify us ([SAPC\\_SE\\_2026@medschl.cam.ac.uk](mailto:SAPC_SE_2026@medschl.cam.ac.uk)) as soon as possible with the new attendee’s full details and any dietary or access requirements.

### **9. Force Majeure**

In the event of force majeure (including but not limited to natural disasters, public health emergencies, or government-imposed restrictions), the organisers reserve the right to modify, postpone, or cancel the conference without obligation to refund registration fees.